

FINANCIAL AID

Fill out your FAFSA (Free Application for Federal Student Aid) - studentaid.gov

- Complete the FAFSA each year
 - LSU Code is 002010
- Complete Verification

Further information found here: lsu.edu/financialaid/apply_for_aid/steps_to_apply.php

Receiving Aid

- Once the FAFSA is processed, you will receive the award and then you must complete the following steps:
 - Complete Entrance Counseling and Promissory Note
 - Receive disbursement

Further information found here: lsu.edu/financialaid/apply_for_aid/steps_to_receive.php

Direct questions for the Financial Aid Office?

- Contact them by calling **225-578-3103** or emailing lsuonlinefinaid@lsu.edu
- If you call the office, ask for Online Financial Aid Counselor – they are our dedicated online financial officers.
- Reminder: Your Student Success Coach cannot provide Financial Aid advising

SCHEDULE YOUR COURSES

- In Workday, go to Academics Hub → Expand the sidebar → Select Find Course Sections – LSU Online, enter your start date, run the report, and then search or filter to view course details.
- Please note that students must type “Find Course Sections - LSU Online” instead of “Find Course Sections - LSUAM”

PAYMENT PLAN OPTIONS

- Starting Summer 2025, the university offers a Transact installment plan for tuition and fees with a \$60 non-refundable enrollment fee, combining First and Second Fall Tuition for Online modules, with 4–5 payments depending on enrollment month and a 10-day grace period before a \$50 late fee applies.
- How to Enroll in a Transact Installment Plan:
 - On Workday, navigate to the Financials Hub, then select the “Make a Payment” option. Once on the Transact website, navigate to the payment plan tab. After reviewing the available options, select the desired payment plan. Please note, the installment plan will not be active until the first payment and enrollment fee have been paid.

MILITARY BENEFITS

Steps to Receive Your Military Benefits

1) Apply for benefits through va.gov or through your eBenefits accounts.

- It could take 4-6 weeks to receive your Certificate of Eligibility (COE) stating that you have been awarded an educational benefit.

2) Make sure you have a class scheduled so the VA Office can certify your student enrollment.

3) Fill out and submit the [LSU Enrollment Certification Form](#) to va@lsu.edu – This form must be filled out every module/term.

- Further information can be found here: lsu.edu/vetaffairs/enrollment-certification.php

4) Upon verification, the VA will process the payment and send it to the student either by mail or direct deposit.

Direct questions for the VA Office?

- Contact them by calling **225-578-3103** or emailing va@lsu.edu

DROPPING A CLASS

Students can drop courses during open enrollment in Workday by:

- Navigating to Academics Hub → View Current Courses → Select the course → Click Drop → Confirm and click OK

Tuition and Fee Refunds

- Students who drop courses on or before the “drop without record end” deadline will receive a full (100%) refund of tuition and fees, excluding any non-refundable registration fees or deposits, which will be forfeited. After this deadline, drops will not be eligible for a refund.
- To determine the refund eligibility, please refer to the [Registrar's Important Dates > Term / LSU Online Calendar](#) for the term in which the student is enrolled.