



LOUISIANA STATE UNIVERSITY

Continuing Education  
*Distance Learning Programs*

## Grade Appeal Form

**A grade appeal must be made within three months of the date the grade is posted. Appeals beyond that period will not be accepted. Only course grades can be appealed. Concerns over grades with lesson assignments or exams must be resolved directly with the instructor.**

**Grade changes can be considered only for reasons related to the quality of the work and its assessment. Grades cannot be appealed simply to maintain a certain level of academic standing, to qualify for graduation, to receive or maintain a scholarship, or to be eligible to participate in an organization or activity. Frivolous appeals will be rejected.**

Name \_\_\_\_\_

LSU ID \_\_\_\_\_

Course \_\_\_\_\_

E-mail address \_\_\_\_\_

Telephone number \_\_\_\_\_

Requested Remedy. *Briefly describe the relief requested.*

Supporting Rationale. *State your specific argument or reasons why this appeal should be granted. You may attach supporting documentation.*